

## AGENDA

**Meeting:** WOOTTON BASSETT AND CRICKLADE AREA BOARD  
**Place:** Cricklade Town Hall, High Street, Cricklade, SN6 6AE  
**Date:** Wednesday 26 May 2010  
**Time:** 7.00 pm

---

Including the Parishes of Braydon, Broad Town, Clyffe Pypard, Cricklade, Latton, Lydiard Millicent, Lydiard Tregoze, Lyneham & Bradenstoke, Marston Meysey, Purton, Tockenham and Wootton Bassett.

---

**The Area Board welcomes and invites contributions from members of the public. The Chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.**

If you have any requirements that would make your attendance at the meeting easier, please contact the Democratic Services Officer.

**Refreshments and networking opportunities will be available from 6:30pm.**

---

Please direct any enquiries on this Agenda to:

Julia Densham (Senior Democratic Services Officer) 01249 706610 / [julia.densham@wiltshire.gov.uk](mailto:julia.densham@wiltshire.gov.uk) or Alison Sullivan (Community Area Manager) 07917 721371 / [alison.sullivan@wiltshire.gov.uk](mailto:alison.sullivan@wiltshire.gov.uk).

All the papers connected with this meeting are available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk).

Press enquiries to Communications on direct lines 01225 713114/713115.

---

### Wiltshire Councillors

Allison Bucknell	Lyneham
Peter Colmer	Cricklade & Latton
Peter Doyle (Chairman)	Wootton Bassett South
Mollie Groom	Wootton Bassett East
Jacqui Lay (Vice Chairman)	Purton
Bill Roberts	Wootton Bassett North

Items to be considered	Time
<p>1. <b>Chairman's Welcome and Introductions</b></p> <p>2. <b>Apologies</b></p> <p>3. <b>Minutes</b> (<i>Pages 3 - 14</i>)</p>	<p><b>10 minutes</b></p>
<p>To approve and sign as a correct record the minutes of the meetings held on 24 March 2010 and 18 May 2010 (<i>copy to follow</i>).</p> <p>4. <b>Declarations of Interest</b></p> <p>Councillors are requested to declare any personal or prejudicial interests or dispensations granted by the Standards Committee.</p>	
<p>5. <b>Chairman's Announcements</b> (<i>Pages 15 - 18</i>)</p>	
<p>6. <b>Partner Updates</b> (<i>Pages 19 - 28</i>)</p> <p>To note the written reports and receive any verbal updates from the following:</p> <ul style="list-style-type: none"> <li>a) Key Partners including Wiltshire Police, Wiltshire Fire and Rescue Service, NHS Wiltshire, Community Area Partnerships, Parishes, Westlea and Chambers of Commerce.</li> <li>b) Outside Bodies</li> </ul>	<p><b>15 minutes</b></p>
<p>7. <b>FOCUS on Youth</b> (<i>Pages 29 - 30</i>)</p> <p>To include the following items:</p> <ul style="list-style-type: none"> <li>a) Kevin Sweeney, Senior Manager for Operations and Staffing, will update the meeting on progress made regarding the current youth staffing provision across the community area.</li> <li>b) Battle of the Bands</li> <li>c) Councillor Jackie Lay will update the meeting on the youth activities mapping and gapping exercise carried out by the Youth Task and Finish Group.</li> <li>d) To receive an update from the Community Area Young People's Issues Group.</li> <li>e) Kevin Emsley, Wiltshire Youth Parliament, will give a verbal</li> </ul>	

update on the Parliament's latest activities.

- f) Cabinet Representative - Councillor Lionel Grundy will talk about his responsibilities for Children's Services, and respond to any questions.
- g) An interactive discussion to consider how to best allocate the recent additional funding for transport in the youth sector.

8. **Community Area Partnership** (*Pages 31 - 34*)

**5 minutes**

Julia Stacey, Community Partnership Support, will give a verbal update on the progress made so far. The meeting is asked to agree the attached document outlining the way forward.

9. **Future Housing and Employment in Our Community Area**

**10 minutes**

James Millard, Assistant Spatial Plans Officer, will give an update on the results of the recent consultation on the Local Development Framework.

10. **Funding** (*Pages 35 - 50*)

**20 minutes**

a) Community Area Grants Scheme

To consider 5 applications to the Community Area Grants Scheme, as follows:

1. Cricklade Town Festival - £1,240 match funding sought towards the cost of street entertainers for annual community event.
2. Wilts and Berks Canal Trust - £1,680 match funding sought to provide scalping for volunteers to spread on canal side.
3. Thames Pre School - £555 sought for metal tool shed to securely house garden tools to maintain newly created garden area.
4. Lyneham Youth Club - £2,752 match funding sought towards summer activity programme for young people.
5. Broad Town Village Show - £2,241 match funding sought to provide all weather blow up stage cover for the bands at the local annual community event.

Grant application packs for the Community Area Grants Scheme are available from the Community Area Manager or electronically at

b) Performance Reward Grant Scheme

To consider 2 bids to the scheme as follows:

- i) Cricklade Town Council
- ii) Cricklade Leisure Centre.

11. **Outside Body Appointments**

**5 minutes**

To note the appointments to outside bodies which were made by the Area Board last year and to note that these appointments will continue for 2010/11.

Northern Community Area Partnership  
**Councillor Mollie Groom**

C&DCA (formerly Cricklade Leisure Centre)  
**Councillor Peter Colmer**

Community Area Young Peoples Issues Group (CAYPIG)  
**Councillors Peter Doyle and Bill Roberts**

Community & RAF Fairford Liaison Group  
**Councillor Peter Colmer**

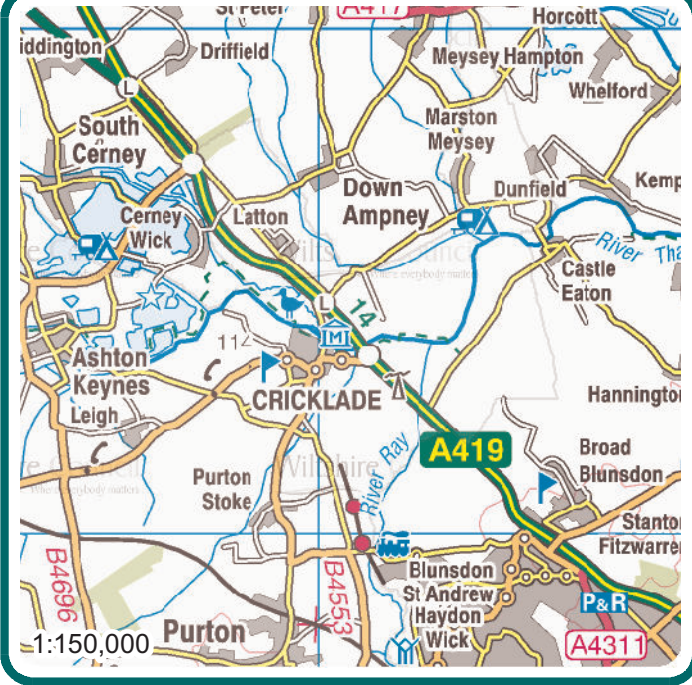
Viridor Grants Panel  
**Councillor Mollie Groom**

Richard Jones Foundation  
**Councillor Mollie Groom**

12. **Evaluation and Close** (*Pages 51 - 52*)

**5 minutes**

The Chairman will invite any remaining questions from the floor.  
The meeting is reminded that the arrangements for future meetings are set out in the attached Forward Work Plan.



**Cricklade Town Hall**  
**High Street**  
**Cricklade**  
**Swindon**  
**SN6 6AE**

**Wiltshire Council**  
 Where everybody matters





# MINUTES

**Meeting:** WOOTTON BASSETT AND CRICKLADE AREA BOARD  
**Place:** Marsh Farm Hotel, Coped Hall, Wootton Bassett, SN4 8ER  
**Date:** 24 March 2010  
**Start Time:** 7.00 pm  
**Finish Time:** 9.50 pm

---

Please direct any enquiries on these minutes to:

Julia Densham (Senior Democratic Services Officer), direct line 01249 706610 or e-mail [julia.densham@wiltshire.gov.uk](mailto:julia.densham@wiltshire.gov.uk)

Papers available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

---

## **In Attendance:**

### **Wiltshire Councillors**

Councillor Allison Bucknell (Chair), Councillor Peter Colmer, Councillor Peter Doyle, Councillor Mollie Groom, Councillor Jacqui Lay and Councillor Bill Roberts

Cabinet Representative: Councillor Dick Tonge, Highways and Transport

### **Wiltshire Council Officers**

Laurie Bell (Service Director), Gareth Brown (Youth Development Officer), Steve Cross (Highways Officer), Julia Densham (Democratic Services Officer), Adrian Hampton (Highways Officer), Jessica Phillips (Wiltshire Libraries) and Karen Scott (Community Area Manager)

### **Town and Parish Councillors**

Cricklade Town Council - Shelley Parker (Clerk) and David Tetlow\*

Wootton Bassett Town Council - Johnathan Bourne, Paul Heaphy\*, Mike Leighfield, Jenny Stratton and Steve Walls

Broad Town Parish Council - Veronica Stubbings\*

Clyffe Pypard Parish Council – P Gantlett

Latton Parish Council – Jonathan Archer

Lydiard Millicent Parish Council - John Bennett and Tom Pepperall

Lydiard Tregoz Parish Council – Avril Roe and Peter Willis

Marston Meysey Parish Council – Andrew Brand

Purton Parish Council - Mike Bell\*

\*nominated parish and town council representatives

## **Partners**

Wiltshire Police – Sergeant Martin Alvis, Inspector Steve Cox and Sergeant Adam Whyte

NHS Wiltshire – Jo Howes

Northern Community Area Partnership – Bob Jones (Chairman)

Barnadoes – Rachel Stewart

Gazette and Herald – Nicola Curtis

RAF Lyneham – Lisa Mitchell

UK Youth Parliament – Kevin Emsley

Westlea Housing Association – Martyn Baker

Wootton Bassett Chamber of Commerce – Paul Dunn and Angie Reeves

**Members of Public in Attendance: 16**

**Total in attendance: 58**

---



<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>	<u>Action By</u>
1.	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting and thanked those that had donated Easter Eggs to the Help for Heroes charity. She reminded those present that all were invited to contribute and ask questions during the meeting. The Wiltshire councillors and officers introduced themselves.</p>	
2.	<p><u>Apologies for Absence</u></p> <p>Apologies were received from Mike Franklin and Iain Hunter (Wiltshire Fire and Rescue Service), Parvis Khansari (Wiltshire Council) and Wing Commander Rob Snell (RAF Lyneham).</p>	
3.	<p><u>Minutes</u></p> <p>The minutes of the meeting held on 27 January 2010 were signed as a correct record, subject to the following amendment under the youth issues item:</p> <ul style="list-style-type: none"> <li>• £6,000 was needed to maintain the existing youth service for the financial year 2010/11.</li> </ul>	
4.	<p><u>Declarations of Interest</u></p> <p>Councillors Mollie Groom and Jacqui Lay declared a personal interest in Item Nine 'Community Area Partnership' as members of the Northern Community Area Partnership Steering Group. If the item considered funding for the partnership this would become a prejudicial interest and they would not vote nor be present for the discussion.</p>	
5.	<p><u>Chairman's Announcements</u></p> <p>The Chairman made the following announcements:</p> <p><u>Gypsy and Traveller Consultation</u></p> <p>Wiltshire Council was preparing a plan that would identify land for gypsy and traveller sites and include a policy for assessing the suitability of other sites the Council was asked to consider through the planning application process.</p> <p>Wiltshire Council had a responsibility to plan for the housing needs of everyone in the Wiltshire community. This included the accommodation needs of gypsies, travellers and travelling show</p>	

people.

An eight week consultation on the issues and general approach to identifying land for new gypsy, traveller and show people sites was to start on Tuesday 6 April and would run until 5pm on Friday 4 June 2010.

All information that related to the consultation was to be available from the end of March on the Wiltshire Council website, in the main Council offices and available at local libraries.

To discuss the issues involved in this consultation in more detail, drop in events were being held. The nearest event would be held at the Neeld Hall, Chippenham between 4pm and 8pm on Wednesday 5 May 2010. Other events were also being held in Devizes and Salisbury.

#### The Review of Special Educational Needs Provision

Over recent months Wiltshire Council officers had worked with schools, parent representatives and other people to review Special Educational Needs (SEN) provision in the county.

The review considers:

- special school provision
- specialist provision that was part of mainstream primary and secondary schools and
- SEN support services for schools of which there were many in this area.

A document had been written that set out what the review had shown and what the Council would like to do in the future. This would now be shared with a wide range of people who were invited to respond to say what they think about the Council's proposals. As soon as the document became available it would be circulated to Parish Councils, through the Area Boards network, and it would also be available on the Wiltshire Council website.

#### Waste Collection Consultation

A planned public consultation into possible changes to Wiltshire's waste and recycling service which was due to start shortly, would now not take place until after the General Election.

The reason for this decision was that there appeared to be differing national policies regarding future waste and recycling services emerging from Whitehall which had caused confusion and uncertainty. It would, therefore, be inappropriate to hold a

	<p>consultation until the council had a clear steer on the national policy following the General Election.</p> <p>In the meantime, our waste and recycling services would continue to operate as currently provided.</p> <p>Regarding the waste site review, consultation on a plan for civic waste sites over the next 15/20 years would go to Area Boards in summer 2010. The consultation would be put to Cabinet in July for authorization and consultation would follow. The consultation would not necessarily go to all Area Boards, but to those in which sites fell.</p> <p><u>Flood Fairs</u></p> <p>As part of a county-wide flood survey, flood fairs for town and parish councils were to be held, the first of which was at the Olympiad Leisure Centre, Chippenham on 14 April, 10.00am to 2.00pm. Refreshments and a buffet lunch would be provided.</p> <p>The purpose of the flood fair was to raise awareness of flooding and drainage issues and to encourage local communities to consider how flooding affected their area.</p> <p>Speakers from the Environment Agency, Wiltshire Fire &amp; Rescue Service, National Flood Forum, the Met Office and Wiltshire Council Emergency Planning Team were to undertake presentations. The event was also to include displays of flooding related equipment used by the various agencies to deal with drainage and flooding, Wessex Water PLC &amp; 365 (Drainage Company) were also to be in attendance.</p> <p><u>Provision of Out Of Hours Medical/Dental Services</u></p> <p>NHS Wiltshire wished to inform people about the new Wiltshire-wide service for out of hours urgent medical and dental treatment. From 1 April 2010, Wiltshire Medical Services was to provide a single service across the county.</p> <p>Further information was available at the meeting and in libraries.</p> <p><u>Mother's Day Bike Ride for Afghan Heroes</u></p> <p>Sara Brown described the recent event that raised money for Afghan Heroes and she wished to thank all those involved in co-ordinating the event particularly Wiltshire Police and Wiltshire fire and Rescue Service.</p>	
6.	<p><u>Partner Updates</u></p> <p>The following partner updates were received:</p>	

	<p><u>Wiltshire Police</u></p> <p>The written report was noted and Inspector Cox responded on the following issues:</p> <p>While the police acknowledged that stinger training caused upset for local residents and drivers, it was necessary that this exercise was carried out on public roads to be effective.</p> <p>Metal theft was an increasing problem and special measures had been put in place including liaison with scrap dealers to track suppliers.</p> <p><u>Wiltshire Fire and Rescue Service</u></p> <p>The written report was noted.</p> <p><u>NHS Wiltshire</u></p> <p>The written report was noted and Jo Howes, Community Engagement Manager, announced the new Out of Hours service for Wiltshire.</p> <p><u>Northern Community Area Partnership</u></p> <p>Bob Jones, Chairman, expressed concern that he had not yet received replies to his questions from the previous meeting.</p> <p><b><u>Action</u></b></p> <p><b>The Democratic Services Officer agreed to investigate.</b></p> <p><u>Parish and Town Councils</u></p> <p>Wootton Bassett Town Council</p> <p>Mr Leighfield gave a verbal update on the recent activities and successes of the town council and its community. The town council had convened a special meeting to consider the role of the Northern Community Partnership which had returned a vote of no confidence. The town council were to present a new approach under the later agenda item at this Area Board meeting.</p> <p>Westlea Housing Association</p> <p>Martyn Baker, Customer Access Manager, reported on an event 'Wiltshire Money' which would take place at Market Lavington</p>	<p><b>Julia Densham</b></p>
--	--	-----------------------------

	<p>Village Hall on 5 May 2010. The event aimed to raise awareness around financial inclusion and all were invited to attend.</p> <p>Cricklade Chamber of Commerce</p> <p>Bob Jones, Chairman, reminded the meeting that the Worm Charming competition was to be held on Sunday.</p> <p>Wootton Bassett Chamber of Commerce</p> <p>Paul Dunn thanked Wiltshire Police for the help in organising the Mother's Day Bike Ride for Afghan Heroes. A traders meeting was also arranged for 6 April 2010 to consider the effects of the closure of RAF Lyneham on local businesses. He pointed out that the repatriations also affected local trade. A conference on the possible uses of the site was to be arranged soon.</p> <p>Community Area Young People's Issues Group</p> <p>Kevin Emsley, Wiltshire Youth Parliament, gave an update on his youth manifesto that included youth transport and the condition of local pathways.</p> <p>Youth Task and Finish Group</p> <p>Councillor Lay gave an update on the recently held meeting that considered the provision of youth activities. These activities, when collated, would be advertised through the school web-site.</p> <p>Cricklade &amp; District Community Association</p> <p>The community group continued to run the leisure centre well and were awaiting the forthcoming leisure review.</p> <p><b><u>Action</u></b></p> <p><b>Laurie Bell, Service Director, agreed to arrange a meeting with the centre's manager to consider the issue.</b></p> <p>Community and RAF Fairford Liaison Group</p> <p>It was reported that the site had been 'moth-balled' but that it could be brought back into operation with 48 hours.</p> <p>Viridor Grants Panel</p> <p>The panel had met in January where four well presented applications had been approved. The meeting was reminded that</p>	<p>Laurie Bell</p>
--	---	--------------------

	<p>applications had to be for projects within ten miles of Calne.</p> <p>The Richard Jones Foundation</p> <p>Councillor Groom gave a brief report.</p>	
7.	<p><u>Wiltshire Police Protective Services Department</u></p> <p>Police Sergeant Adam Whyte gave a presentation on the work of the Police Protective Services Department. This work was often unseen by the public and Wiltshire Police wished to raise its profile. It comprised the following units:</p> <ul style="list-style-type: none"> <li>• Major Crime</li> <li>• Special Branch</li> <li>• Economic Crime</li> <li>• Public Order</li> <li>• Civil Contingencies</li> <li>• Critical Incidents</li> <li>• Organised Crime</li> <li>• Public Protection</li> <li>• Forensic Department</li> <li>• Operations (road policing, dog section, firearms).</li> </ul> <p>PS Whyte pointed out that all anti-terrorism advertising within local media was funded centrally and the counter terrorism hotline was 0800 789321.</p> <p>The Chairman thanked PS Whyte for the presentation.</p>	
8.	<p><u>Dealing with Traffic and Transport Issues in Wiltshire</u></p> <p>Cabinet Representative, Councillor Dick Tonge, introduced his cabinet responsibility for Transport and Highways, covering various aspects of the job.</p> <p>A discussion followed that considered road repairs.</p> <p><b><u>Action</u></b>  <b>Wiltshire Councillors endorsed the proposal to set up a working group to monitor local traffic and highways issues. It was to include a representative from each parish council to meet with key stakeholders including highways officers.</b></p> <p>Two written questions for Councillor Tonge had been received from Peter Willis, Chairman of Lydiard Tregoz Parish Council as follows:</p> <p>1. <i>Is the Council satisfied that they get value for money from</i></p>	<p><b>Karen Scott</b></p>

	<p><i>the parish steward scheme?</i></p> <p>The parish steward scheme comprised 20 stewards all of whom have HGV driving licences. Their work included gritting roads during snowy conditions, repairing pot-holes, cleaning 'grips' to resolve road flooding, clearing undergrowth and lanes. They were flexible employees used to working on their own initiative. A survey of parish stewards was being conducted with the help of parish councils.</p> <p>2. <i>Are parish and town councils happy with the service they receive from their parish stewards?</i></p> <p>This question would be answered by the responses to the surveys.</p> <p>Councillor Tonge responded to the following questions from the floor:</p> <p>1. <i>The parish steward scheme was considered outstanding; however, what was the current situation regarding the other promised devolved services?</i></p> <p>Regarding property, a survey to town and parish councils to consider a pilot was underway. An additional £250,000 had been agreed for area boards to spend on highways issues. The decision to control energy saving street lighting would be devolved to parishes.</p> <p>2. <i>Pot-holes on Lime Kiln Road threatened safety as did the poor repair along the path in front of Wootton Bassett School.</i></p> <p>Divisional member Councillor Roberts agreed to consider this issue.</p> <p><b><u>Action</u></b>  <b>Councillor Roberts to investigate the situation.</b></p>	<p><b>Councillor Bill Roberts</b></p>
9.	<p><u>Community Area Partnership</u></p> <p>The Chairman outlined a recent decision by the Cabinet to allow Area Boards devise their own more flexible schemes for Community Area Partnerships.</p>	

	<p><u>Northern Community Area Partnership</u></p> <p>Bob Jones, Chairman, gave an overview of the partnership. This included the following successful projects: engagement with the Regional Spatial Strategy, flooding, Studley Grange and Rights of Way.</p> <p>Councillor Peter Colmer proposed that, given the recent Cabinet decision, the issue be taken to a separate meeting in April to consider a mutually acceptable arrangement that would involve more local input across the whole community area.</p> <p><b><u>Decision</u></b>  <b>A separate workshop to be convened to design the new structure and the event to take place within 30 days of this Area Board meeting. The options to be circulated to all town and parish councils before the workshop.</b></p>	<p><b>Karen Scott</b></p>
<p>10.</p>	<p><u>Funding</u></p> <p><u>Community Area Grants Scheme</u></p> <p>Wiltshire Councillors were asked to consider three applications seeking funding from the 2009/10 community area grant budget.</p> <p><b><u>Decision</u></b>  <b>Cricklade Climate Action Group was awarded £90 to provide collection containers to recycle household batteries.</b></p> <p><b><u>Reason</u></b>  <b>The application met the grant criteria and demonstrated links to the recycling and environmental priorities of Wiltshire Council, in addition to promoting volunteering and youth participation in positive activities.</b></p> <p><b><u>Decision</u></b>  <b>Purton and Cricklade Young Farmers' Club was awarded £790 to upgrade the electrics at the YFC hut in Purton Stoke.</b></p> <p><b><u>Reason</u></b>  <b>The application met the grant criteria and demonstrated links to Wiltshire Council priorities of improving adult participation in sport and young people's participation in positive activities.</b></p> <p><b><u>Decision</u></b>  <b>Cricklade Leisure Centre Gardeners was awarded £255 to enlarge, improve and plant up the Children and Young People's Garden.</b></p>	



	<p><b><u>Reason</u></b>  <b>The application met the grant criteria and demonstrated specific links to Wiltshire Council priorities around volunteering, healthy living, young people’s participation in activities, improving the local area and reducing perceptions of anti-social behaviour.</b></p> <p><b><u>Performance Related Grant Scheme</u></b></p> <p>Laurie Bell, Service Director, gave an overview of the scheme.</p> <p>Wiltshire Councillors were asked to consider three bids to the scheme.</p> <p><b><u>Decision</u></b>  <b>The Holiday Activities for All project was strongly endorsed by the Wiltshire Councillors who agreed that the bid should go forward to be considered by the Performance Reward Grants panel. If successful, the organisation agreed to report back on the project at a future meeting.</b></p> <p><b><u>Decision</u></b>  <b>The Wootton Bassett Sports Association was endorsed by the Area Board Councillors by a majority vote (4 votes for, 2 votes against) after a straw poll of the floor showed an equal split.</b></p> <p><b><u>Decision</u></b>  <b>The Community Payback project was strongly endorsed by the Wiltshire Councillors who agreed that the bid should go forward for consideration by the Performance Reward Grant panel.</b></p> <p><b><u>Funding Priorities 2010-11</u></b></p> <p>The following priorities were agreed for the forthcoming year:</p> <p>Youth Issues  Rural Transport  Exercise for Older People</p>	
11.	<p><b><u>Community Issues Update</u></b></p> <p>The Community Area Manager tabled the issues update sheet which was noted.</p>	
12.	<p><b><u>Evaluation and Close</u></b></p> <p>The Chairman asked the meeting to note the Forward Plan</p>	

	despatched with the agenda. The next meeting was to take place on 26 May 2010 at Cricklade Town Hall. The Chairman thanked the meeting for their attendance.	
--	--	--

## **Chairman's Announcements**

Item No. 05

### **Air Quality Strategy for Wiltshire**

#### **Legal requirements to monitor air quality**

Local Councils are required by law to monitor air quality and compare the results to national standards. There are seven main pollutants identified for councils to keep under review and a number of others, such as ozone, are monitored nationally. We submit a report annually to DEFRA on Air Quality, which is published on our website at:

<http://www.wiltshire.gov.uk/environmentandplanning/publicprotection/pollutionandnoise/airandwaterpollution/airquality.htm>

#### **Why monitor air quality?**

Air pollution can have a considerable effect on health of the young, elderly and vulnerable. In the 1950's the focus was on smog, which affected London, and other major cities. The smog had significant impact on people's day to day lives. The Clean Air Acts brought in controls to smoke. Today air pollution is not visible in the way it was in the 1950's however it still has the potential to have an impact significantly on health.

Parliament's Environmental Audit Committee published a report in March of this year stating that poor air quality reduces average life expectancy in the UK by an average of seven to eight months and it could lead to up to 50,000 premature deaths every year. The MPs said that the UK should be 'ashamed' of its air quality and called for dramatic changes to be made to the UK's transport policy in order to improve the situation.

The report said failing to act would result in EU fines, which could total as much as £300 million pounds.

#### **Is air quality a problem in Wiltshire?**

We enjoy a high quality environment in Wiltshire however there are some locations which fail to meet the national objectives. These are:

- Masons Lane Bradford on Avon
- Warminster Road Westbury
- Shanes Castle Bath Road Devizes.
- Salisbury City Centre
- Part of Wilton Road Salisbury (A36)
- Part of London Road Salisbury (A30)

#### **How is air quality monitored?**

The pollutant that is of most concern in Wiltshire is Nitrogen dioxide which is contained in exhaust fumes from vehicles. We monitor Nitrogen dioxide using a network of small diffusion tubes which are attached to buildings and lamp posts in locations where people are exposed to higher concentrations of exhaust fumes. We also have 4 locations where we use more sophisticated monitoring equipment to measure nitrogen dioxide and fine particulates.

## **What is the Air Quality Strategy about?**

The Air quality Strategy for Wiltshire is a general core document that sets out in broad terms our commitment to reduce levels of air pollution across the county. It will help shape policy across the council encouraging a consistent approach to this subject. It provides a framework which supports more specific work in areas where problems have been found to exist.

## **If the strategy is the core, what else is going on?**

We have Air Quality Action Plans for the problem areas identified in the list above and we work closely with our colleagues in Transport Planning and Forward Planning in connection with these.

If you would like to contribute your comments on the Air Quality Strategy in either generally or specific terms or would like more information on air quality, Please contact the Specialist Environmental Protection Team at

- Public Protection Services, Wiltshire Council, PO Box 2126 Salisbury, Wiltshire SP2 2DJ or
- Email [publicprotectionsouth@wiltshire.gov.uk](mailto:publicprotectionsouth@wiltshire.gov.uk) or
- visit our web page at [Wiltshire.gov.uk](http://Wiltshire.gov.uk) (just enter Air Quality into the search option).

Our consultation is open until the 18<sup>th</sup> June 2010.

G Tomsett,  
Specialist Environmental Protection Team Manager.

## **Contaminated Land Strategy for Wiltshire**

### **Legal requirement to have a Contaminated Land Strategy**

Under the terms of the Environment Act 1995, Local Councils are required to prepare a statement detailing how they will implement their responsibilities to inspect the council's area, identify contaminated land and secure its clean up (remediation). The legislation is quite complex and the type of land affected is carefully defined. This legislation covers past pollution of land; ongoing or recent pollution is normally covered by other legislation.

### **Wiltshire's historic legacy**

Past generations were not as conscious of causing environmental damage as we are today. It is obviously undesirable to have a situation for example, where wildlife is being harmed or chemicals are entering a drinking water supply. The Contaminated Land Strategy looks to remedying some of this damage and to prevent further damage. These sites may include gasworks, old landfill sites and industrial premises.

### **What is in the strategy?**

The strategy is a technical document based on the law. It includes;

- A brief description of Wiltshire's historic Industrial and commercial history.
- An overview of the legislation
- A review of technical issues such as the hydrology (water environment), and geology (land/soil composition) of Wiltshire. Both these affect how pollutants migrate through the environment.
- Describes work done to date by the old district councils'
- It states how Public Protections Services proposes to continue this work, how they will survey the county for further sites that require attention, prioritise new sites for further investigation to determine whether they are contaminated and causing or likely to cause harm.
- It describes how we will work with the Environment Agency, who are responsible for 'special sites' and other parties such as English nature and English Heritage.
- It provides information on how we propose to implement the legislation.

- It provides for the keeping of a Public Register of Contaminated Land.

### **What is in the public register?**

The public register is not a list of all the land that may or may not be contaminated. It is a record of action taken by a local council under the Environment Act 1995. It is available for inspection by the public during office hours free of charge. There may be a charge for making copies of entries. We currently have 4 documents, originally published by the district councils. Each is held at the original district council offices, however we are developing an online version for ease of access and some entries have been listed on the site, just enter contaminated land into the Wiltshire Council website search facility.

### **How do I find out more about my property?**

There are only a handful of entries on the public register. We do provide a chargeable service for house purchases/ vendors, where we will review our database and provide a report detailing any contaminated or potentially contaminated sites in close proximity to your property. We will also advise you of any remediation carried and what records we hold. Some sites have very detailed reports supporting any clean up that was carried out and we make these available if people wish to read them.

### **Planning is the preferred mechanism for dealing with contaminated land.**

The contaminated land strategy is only one way of dealing with land. The preferred and more sustainable route is through the planning system, when brown field sites are brought back into use. There are numerous sites across the county that used to have an industrial use that fell into disuse and have now been redeveloped for housing, offices, small business units etc. As part of the planning process we will require a site investigation to be carried out and if necessary remediation. We hold these reports for reference and access by members of the public.

If you would like to contribute your comments on the Contaminated Land Strategy in either general or specific terms or would like more information on contaminated land, Please contact the Specialist Environmental Protection Team at

- Public Protection Services, Wiltshire Council, PO Box 2126 Salisbury, Wiltshire SP2 2DJ or
- Email [publicprotectionsouth@wiltshire.gov.uk](mailto:publicprotectionsouth@wiltshire.gov.uk) or
- visit our web page at [Wiltshire.gov.uk](http://Wiltshire.gov.uk) (just enter contaminated land into the search option).

Our consultation is open until the 18<sup>th</sup> June 2010.

G Tomsett,  
Specialist Environmental Protection Team Manager.

### **Highways Programme for 2010-11**

The annual programme of highway maintenance and improvement schemes for 2010/11 has been approved. This information is presented on an individual community area basis and is available on the Council's website under Community Area Highway Information. The information includes lists of proposed highway and related works for 2010/11 with facts and figures about the roads in your area.

Further enquiries should be made to Spencer Drinkwater, Principal Transport Planner, on 01225 713480.



**Crime and Community Safety Briefing Paper  
Wootton Bassett & Cricklade Community  
Area Board  
26<sup>th</sup> May 2010**



## 1. Neighbourhood Policing

**Team Sgt: Martin Alvis**

**Wootton Bassett Town Centre Team**

Beat Manager – PC Nick Spargo  
PCSO – Jim Wales

**Wootton Bassett Rural Team**

Beat Manager – PC Steve Porter  
PCSO – Andy Singfield  
Ministry of Defence Police Unit Beat Officer (Lyneham) – PC Jarra Brown

**Cricklade & Purton Team**

Beat Manager – PC Chris Skey  
PCSO – Nicola Allen  
PCSO – Richard O'Halloran

## 2. NPTs - Current Priorities & Consultation Opportunities:

Up-to-date details about Neighbourhood Policing Teams including team membership, current priorities and forthcoming community consultation events can always be found on our Wiltshire Police Website.

□ Visit the new and improved website at: [www.wiltshire.police.uk](http://www.wiltshire.police.uk)

## 3. Police Authority Representative: Mrs Carole Soden

Please contact via Wiltshire Police Authority Tel. 01380 734022 or  
<http://www.wiltshire-pa.gov.uk/feedback.asp>

## 4. Performance and Other Local Issues

With the summer months approaching, history tells us that we often see an increase in opportunist burglaries. This is often due to windows being left wide open with no person being present in the property, offenders are able to enter a property quickly and remove easily obtainable items such as handbags, laptops etc.

There are 2 areas where all the community can help reduce this type of offence:

- Report any suspicious activity to police as soon as possible.

- Always close and lock all windows and doors when you are not in the room, especially when leaving the house or in the garden. Double-check that doors and windows are locked at night before you go to bed.

Please do all that you can to stop thieves targeting your homes? Prevention is always better than cure!

**CRIME & DETECTIONS (MAY 2009 – APRIL 2010 compared to previous year)**

<b>WOOTTON BASSETT SECTOR</b>						
<b>WOOTTON BASSETT</b>	<b>CRIME</b>				<b>DETECTIONS</b>	
	MAY 08 - APR 10				MAY 08 - APR 10	
	2008/09	2009/10	+ / -	% Change	2008/09	2009/10
Violence Against the Person	173	160	-13	-7.5%	58.4%	48.8%
Dwelling Burglary	41	47	6	14.6%	31.7%	6.4%
Criminal Damage	335	293	-42	-12.5%	24.8%	9.9%
Non Dwelling Burglary	113	110	-3	-2.7%	10.6%	3.6%
Theft from Motor Vehicle	84	55	-29	-34.5%	16.7%	7.3%
Theft of Motor Vehicle	21	20	-1	-4.8%	14.3%	15.0%
Total Crime	1153	1038	-115	-10.0%	27.1%	20.6%

County Division is compared with 15 most similar divisions in other Forces. Currently County Division is performing very well and is ranked 3rd (out of 15) for our overall detection rate and 2nd (out of 15) for our overall crime levels

**Anti-Social Behaviour – reported incidents**

APR-JUNE 2009	JULY-SEPT 2009	OCT-DEC 2009	JAN-MAR 2010	MONTHLY AVE (09/10)
330	326	253	181	91

**5. Abstraction Rate Performance**

The Policing Pledge sets a target of a minimum of **80%** for the time spent by NPT staff on their respective areas. The performance figures for Malmesbury for March 2010

SGT % ON AREA	CBM % ON AREA	PCSO % ON AREA
76.2%	91.5%	87.6%

**Inspector Steven Cox (17<sup>th</sup> May 2010)**  
**Area Commander**





# Wiltshire Fire & Rescue Service

Wiltshire and Swindon Fire Authority

## Report for Wootton Bassett & Cricklade Area Board

### Fires

We have attended 9 accidental fires in the Boards area during the months of March and April 2010, which was an increase from 5 during the previous two months. These incidents have included timber, grass, a shed, logs and a lorry transporter. The remaining incidents were chimney fires.

We have also been called to 3 deliberate fires during the same period. These involved a barn, shed and an unattended fire on open ground. Wiltshire Fire and Rescue Service continue to liaise with the Police and other partners to help prevent and reduce deliberate fires.

### Injuries

No individuals have been injured through any fire related incident that we have attended during March and April 2010.

### RTCs

We have attended 8 Road Traffic Collisions within the Boards area during March and April 2010. These incidents have occurred in a variety of locations.

### Co-Responder Calls

WFRS attended 23 co-responder calls during March and April 2010.

### Community Safety

With hopefully warmer and sunnier weather on the horizon we would like to remind people that carelessness outdoors while barbecuing or camping can have fatal results or cause serious injury. Fires can destroy large areas of countryside, people's property and delicate eco-systems.

For further information on how to prevent these types of incidents occurring please visit [www.direct.gov.uk/firekills](http://www.direct.gov.uk/firekills).





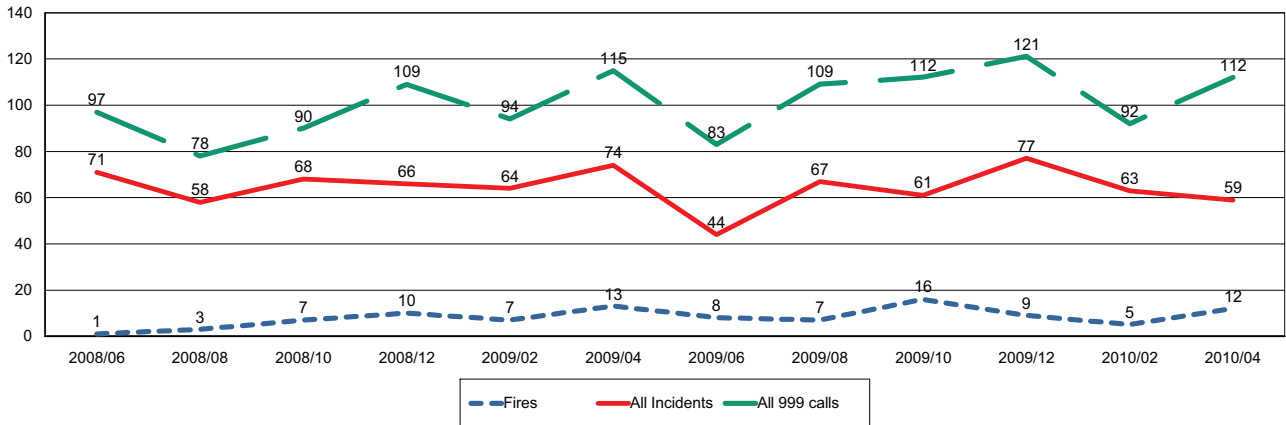
# Wiltshire Fire & Rescue Service

Wiltshire and Swindon Fire Authority

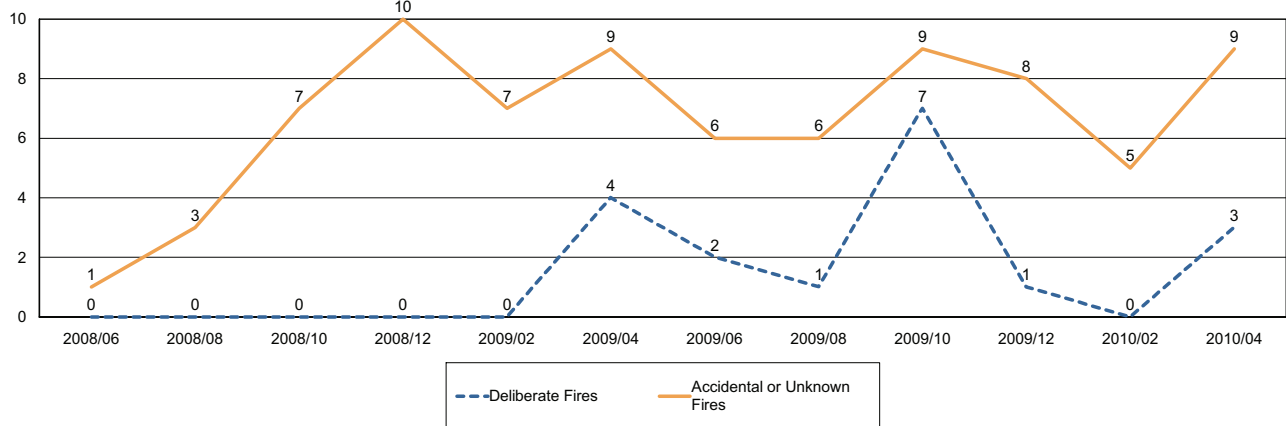
## Report for Wootton Bassett & Cricklade Area Board

The following is a bi-monthly update of Fire and Rescue Service activity up to and including April 2010. It has been prepared by the Group Manager for the Board's area.

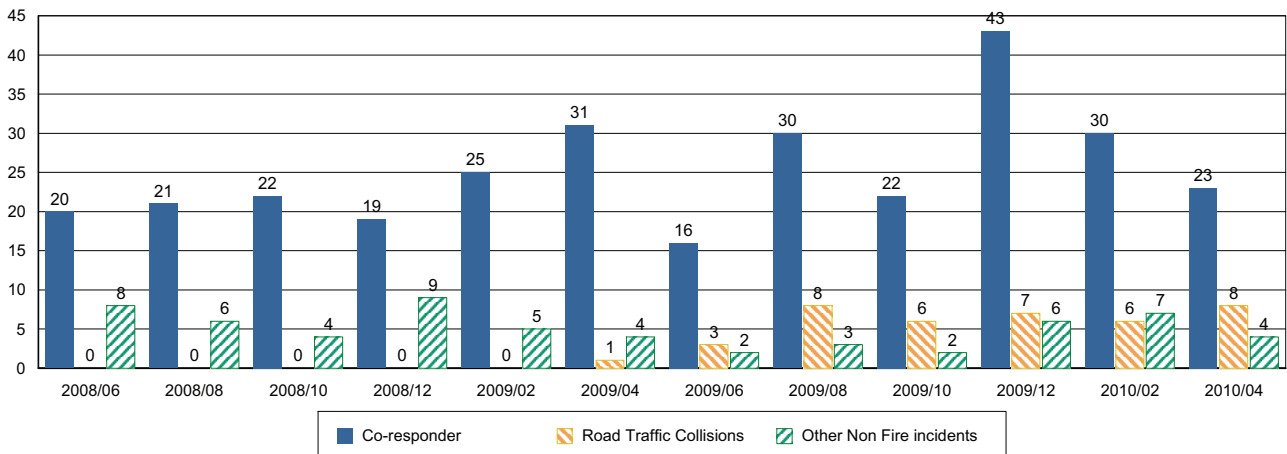
### Incidents and Calls



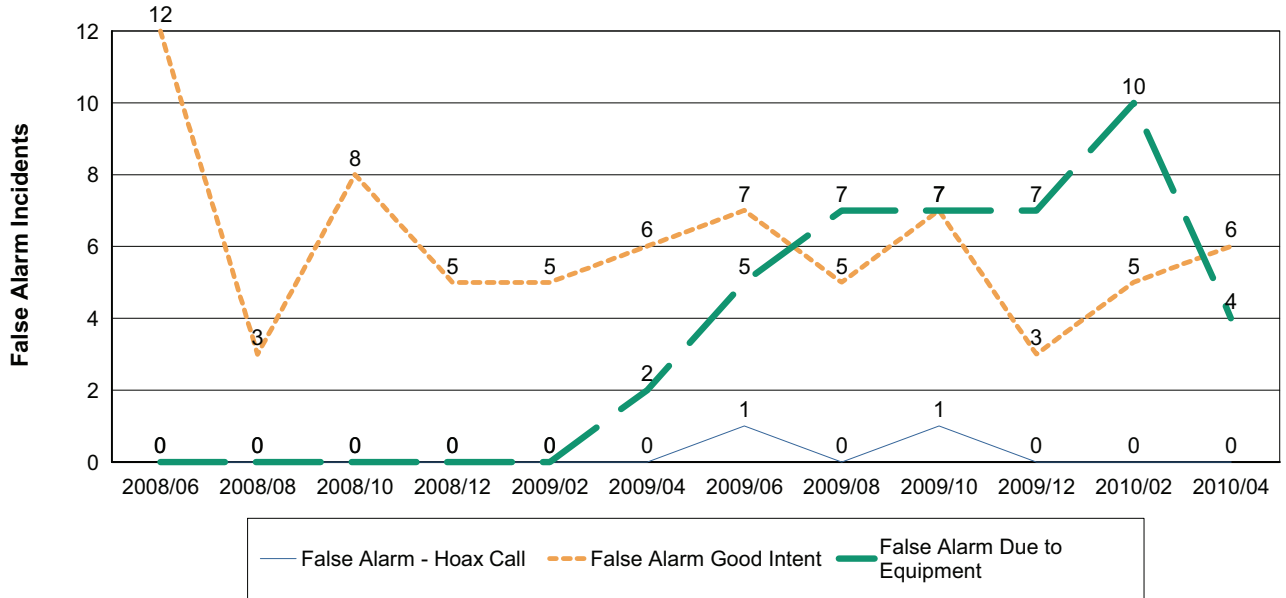
### Fires by Cause



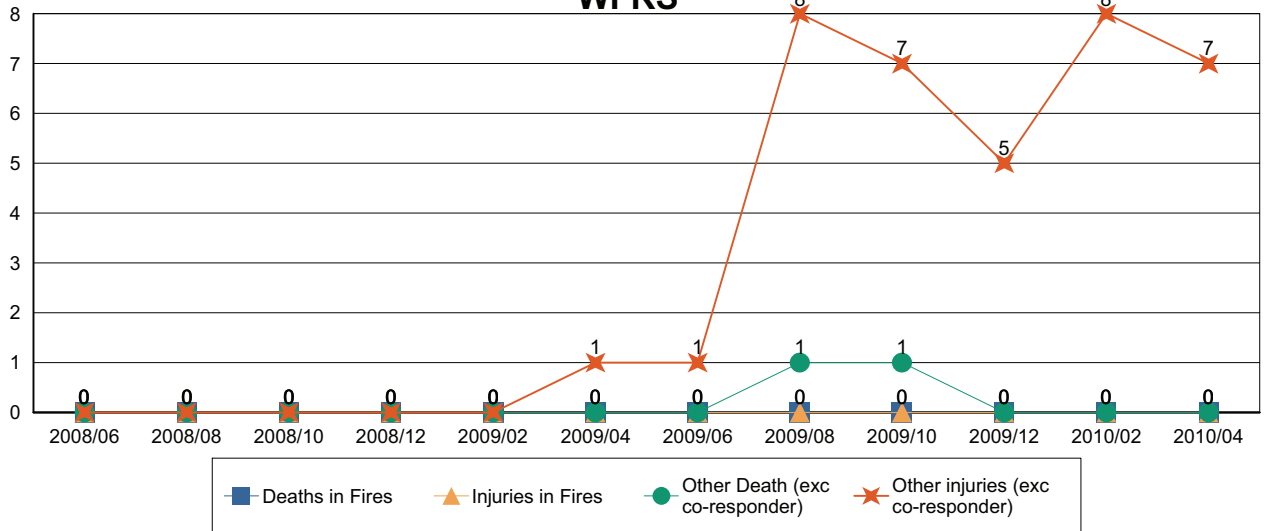
### Non-Fire incidents attended by WFRS



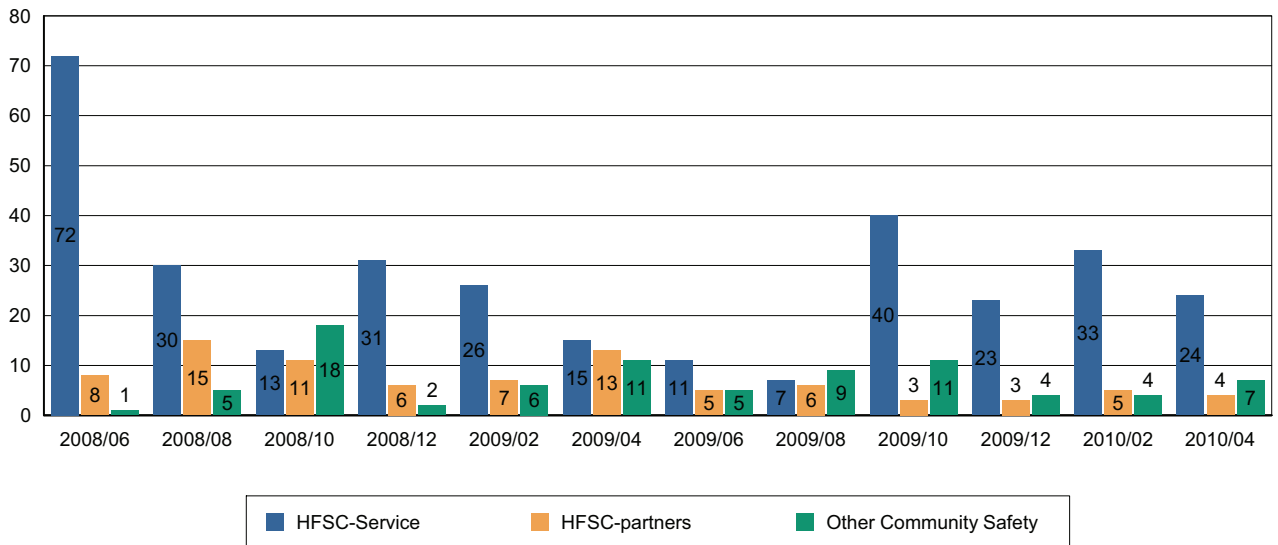
### Number of False Alarm Incidents



### Death & Injuries in incidents attended by WFRS



### Home Fire Safety Checks and other domestic safety



Comments and Interventions overleaf

## **NHS Update - May 2010**

### **Pioneering role for Wiltshire's Director of Public Health**

Wiltshire's Joint Director of Public Health, Maggie Rae, has taken on new responsibilities at Wiltshire Council that came into affect in April 2010.

In addition to her existing responsibilities, Maggie will manage the Public Protection Unit including community safety and anti-social behaviour, environmental protection and licensing, commercial and consumer protection, joint-intelligence research and emergency planning.

The new role demonstrates an innovative evolution of the existing role of Joint Director of Public Health and puts Wiltshire at the forefront of the Government's ambitious and wide-ranging programme of reform to deliver a multi-agency approach to community safety across policing, health, justice, antisocial behaviour and problem families.

### **Early screening for Down's Syndrome**

A new service is now being offered to all pregnant women screening for Down's syndrome in early pregnancy. All women are now being offered a screening test for Down's syndrome that involves a scan and blood test- known as the combined first trimester screening test. This test can be performed from 11 weeks and up to 13 weeks and 6 days. The ultrasound scan measures the nuchal area (a thin film of fluid under the skin at the back of the baby's neck) and the blood test measures the amount of 2 hormones that are found naturally in the mother's blood, in pregnancy.

Referral to the first trimester screening clinic is generated by the midwife, at the booking appointment (usually between 8-10weeks). Women will be offered an appointment for the first trimester screening clinic when they are 12 weeks pregnant and will be able to choose to have first trimester screening for Down's syndrome or a dating scan.

Women who book after 13 weeks and 6 days will be offered the triple test- a second trimester screen- for Down's syndrome screening. This test is available from 15 weeks and up to 20 weeks and 6 days of pregnancy. Again a high risk result will be followed up with the offer of a diagnostic test.

The next Board meeting will be held on **26 May 2010, in the Conference Room at Southgate House, Devizes**

Papers are published a week before the meeting on [www.wiltshire.nhs.uk](http://www.wiltshire.nhs.uk) or on request from Maggie Goodman, NHS Wiltshire (tel: 01380 733827, email: [maggie.goodman@wiltshire.nhs.uk](mailto:maggie.goodman@wiltshire.nhs.uk))

For further information or copies of documents referred to above, please contact Jo Howes, Community Engagement Manager, 01380 733929 or [jo.howes@wiltshire.nhs](mailto:jo.howes@wiltshire.nhs)



## Update for Wootton Bassett & Cricklade Area Board

<b>Name of Parish/Town Council</b>	<b>Cricklade Town Council</b>
<b>Date of Area Board Meeting</b>	26 <sup>th</sup> May 2010

### Headlines/Key successes

- **Parish Plan** - The Town Council is supporting a community-led Parish Plan. A public meeting to identify a Steering Group to drive the initiative forward is scheduled for Thursday 10<sup>th</sup> June 2010.
- **Promotional Items** - Gift items and memorabilia promoting Cricklade now on sale in the Town Council Offices.

### Projects

- **Town Centre Car Park** – The site for the extension to the new town centre car park has been cleared. Full topographical, drainage and design surveys are currently being undertaken. Funding streams now being sought (to include an application for funding under the Performance Reward Grant Scheme).
- **Skate Park** – the Town Council, Wiltshire Council and Cricklade's young skaters are working together to extend and improve the town's existing facility.
- **Eastern Roundabout** – Working with Wiltshire Council to adopt the roundabout at the eastern entrance to Cricklade from the A419 to enhance it as an attractive gateway to the town.

### Forthcoming events/Diary dates

A full list of events in Cricklade can be found at [www.cricklade-tc.gov.uk](http://www.cricklade-tc.gov.uk)

- **Thursday, 10<sup>th</sup> June at 7pm** - Parish Plan, a Public Meeting at Cricklade Town Hall
- **Friday, 18<sup>th</sup> June** – Civic Reception for French visitors from Sucé-sur-Erdre part of the 20<sup>th</sup> Anniversary of the Town Twinning Association
- **Sunday, 20<sup>th</sup> June** – Cricklade Festival along the theme of ***Cricklade by the Sea*** (sponsored by Cricklade Town Council)
- **Friday, 2<sup>nd</sup> July** – Italian Market

Signed: Shelley Parker – Town Clerk

Date: 11<sup>th</sup> May 2010





## **Update for Wootton Bassett & Cricklade Area Board**

<b>Name of Parish/Town Council</b>	<b>CAYPIG-COMMUNITY AREA YOUNG PEOPLE'S ISSUE GROUP</b>
<b>Date of Area Board Meeting</b>	26 May 2010

### **Headlines/Key successes**

- "Stay Awaki for Haiti" – 30 young people stayed up all night and raised £150.00 for the Oxfam appeal.
- 
- Battle of the bands took place on Friday April 30th

### **Projects**

- Contacting the local transport providers to raise issues in relation to transport issues for local young people - being led by Kevin Emsley, UK Youth Parliament and Wiltshire Assembly of Youth Representative.
- 
- Setting up of a CAYPIG grants scheme to enable young people to bid for support for projects / initiatives which will benefit young people in the community area.

### **Forthcoming events/Diary dates**

- Next meeting – Thursday 17<sup>th</sup> June - 4.30pm-6pm - Wootton Bassett Development Centre for Young People

Signed: G BROWN

Date: 13/5/2010



## PROJECT INITIATION DOCUMENT

<b>Project Name</b>	<i>WB&amp;C Community Area Partnership Development</i>
<b>Date</b>	April-September 2010
<b>Author</b>	Julia Stacey
<b>Project Sponsor</b>	
<b>Version</b>	Draft 2

### Purpose

This document defines as concisely as possible all major aspects of the project and forms the basis for its management and the assessment of overall success.

Along with the Business Case it enables the governance structure responsible for approving projects to make the decision to give approval to the project and commit resources to it. If the project does not appear viable or worthwhile it should be stopped or referred back for further information.

It is an extension of the project brief and where appropriate the content used under the headings in the Project Brief can be transferred and developed as necessary, both here and in the accompanying Business Case.

**Contents** This publication contains the following topics:

1	Project Background
2	Project Objectives
3	Project Scope
4	Project Approach
5	Project Deliverables
6	Interfaces and Dependencies
7	Project Resources
8	Communication Strategy
9	Quality Assurance
10	Project Controls
11	Attachments

### 1. Project Background

#### Context

The latest consultation to inform a profile of the community areas asked the question

“Generally speaking would you like to be more involved in the decisions that affect your local area? “

The positive result for WB&C was 23.4% the LOWEST in Wiltshire

In WB&C there is a need to revise the arrangements for community planning. There has been agreement from key stakeholders that the current arrangements have not worked successfully and do not meet the needs for the governance arrangements now in place.

Some parish councils have expressed the view that they feel their issues and concerns have not been given appropriate recognition by the area board.

The work of the existing Community Area Partnership (NCAP) is recognised but it has not succeeded in achieving full engagement from the whole community. The Board is looking for any new partnership arrangements to be able to achieve this and build upon the plan that NCAP has produced.

There is a desire expressed amongst key stakeholders for a revised approach to be developed which better achieves the desired outcomes for the area board and the community area.

The area board resolved, in March, to hold a workshop to design a new structure for community planning; with options circulated in advance to town and parish councils.

In order to facilitate the development of such arrangements Wiltshire Council has agreed to fund exclusive support to WB&C for a period of 6 months from April 1<sup>st</sup> 2010.

## **2. Project Objectives**

- To bring together representatives from towns and parishes and community groups across the community area to explore the options for new community planning arrangements.
- To identify and develop a community planning model with 'buy-in' from as many of the aforementioned as possible, which will work for the Community Area.
- To identify resources and processes required for implementation of the developed model.
- To communicate with, and seek engagement and support from, the aforementioned groups during the project
- To ensure that there is an agreed and sustainable delivery plan for the new arrangements in place and that an exit strategy is agreed at the end of the project.

## **3. Project Scope**

To facilitate the development of new community planning arrangements.

To ensure that the Area Board endorse and support events and decisions made during the process, and that they agree and instigate the new arrangements including any new or reformed CAP.

To ensure that there is as full a participation in the process as possible, from both town and parish councils, and existing stakeholders..

To ensure that support for NCAP is provided by Wiltshire Federation of Community Area Partnerships (WFCAP) during the life of this project.

## **4. Project Approach**

Project to be completed by October 1st and work to be undertaken by community partnership officer (CPO).

To organise inclusive events and meetings with appropriate officers, councillors and members of the community.

CPO to work alongside Area Board to achieve desired outcomes. CPO to seek support from key stakeholders for duration of project.

## **5. Project Deliverables**

- Large workshop event in June 2010
- Project updates to area board May and September meetings
- A delivery plan for the new arrangements to be agreed at September Area Board meeting, which will then put into action.

## **6. Interfaces and Dependencies**

Area Board to support the process and attend events and meetings as appropriate.

WFCAP to support process and attend events and meetings as appropriate.

WFCAP to continue to provide support to NCAP.

Town & parish councils and NCAP to engage with and support the process.

## **7. Project Resources**

The following resources are available to support the community engagement/planning process:

- Core Funding from Area Board to support the CAP carried over from 2009/2010
- Up to 20% of the Area Board's funding for 2010/2011
- A half-time Community Partnership Support Officer up until 1<sup>st</sup> October 2010. The officer will be paid by Wiltshire Council and she will be able to act as project manager
- WFCAP support.

## **8. Communication Strategy**

All key stakeholders to be 'kept in the loop'.

These should include WB&C Area Board, WFCAP, NCAP, town & parish councils.

Scheduling of meetings and events, email, written correspondence and telephone as appropriate.

Written updates provided for Area Board meetings.

## **9. Quality Assurance**

- Engagement of parishes & community groups in the project
- Development of 'fit for purpose' model
- The new model to meet the requirements of WFCAP and Wiltshire Council as outlined in  
Wiltshire Council and Wiltshire's Community Area Partnerships: Community Area Partnership Agreement, and their Minimum Operating Standards

- Acceptance & recognition of model by area board, parishes & towns across C.A.

## 10. Project Controls

Line management of CPO by Wiltshire Council Northern Locality Team Leader.

## 11. Attachments

	Mark (x) if attached
Initial Business Case	
Initial Project Plan	
Initial Risk Log	
Initial Communications Plan	
Benefits Realisation Profile	
Sizing Tool Assessment	

<b>Report to</b>	<b>Wootton Bassett and Cricklade</b>	Item No. 10a
<b>Date of Meeting</b>	<b>26<sup>th</sup> May 2010</b>	
<b>Title of Report</b>	<b>Community Area Grants</b>	

## **Purpose of Report**

To ask Councillors to consider 5 applications seeking 2010/11 Community Area Grant Funding:

1. Cricklade Town Festival - £1,240 match funding sought towards the cost of street entertainers for annual community event.  
If Councillors were of a mind to agree, it is recommended that the grant of £1,240 be awarded.
2. Wilts and Berks Canal Trust - £1,680 match funding sought to provide scalping for volunteers to spread on canal side.  
If Councillors were of a mind to agree, it is recommended that the grant of £1,680 be awarded.
3. Thames Pre School, Cricklade - £555 sought for metal tool shed to securely house garden tools to maintain newly created garden area.  
If Councillors were of a mind to agree, it is recommended that the grant of £555 be awarded.
4. Lyneham Youth Club - £2,752 match funding sought towards summer activity programme for young people.  
If Councillors were of a mind to agree, it is recommended that the grant of £2,752 be awarded.
5. Broad Town Village Show - £2,241 match funding sought to provide all weather blow up stage cover for the bands at the local annual community event.  
If councillors were of a mind to agree, it is recommended that the grant of £2,241 be awarded, subject to the conditions set out below

## 1. Background

- 1.1. Area Boards have authority to approve Area Grants under powers delegated to them by the Deputy Leader and Cabinet member for Community Services (27 February 2010). Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance for funding.
- 1.2. In accordance with the Scheme of Delegation, any recommendation of an Area Board that is contrary to the funding criteria would need the approval of the Leader, the appropriate Cabinet Member or the Cabinet.
- 1.3. In accordance with the Area Board Grants Guidance, officers are required to provide recommendations in their report; however, the decision to support applications and to what level is made by Wiltshire Councillors on this Area Board.
- 1.4. One application did not meet the funding criteria and was referred to Charities Information Bureau (CIB) for support to seek funding from elsewhere. CIB work on behalf of Wiltshire Council to support community and voluntary groups, town and parish councils to seek funding for community projects and schemes both from the Area Board and other local and national funding sources.
- 1.5. Funding applications will be considered at every Area Board meeting.
- 1.6. Wootton Bassett and Cricklade Area Board has been allocated a 2010/2011 budget of £51,680 for community grants, community partnership core funding and councillor led initiatives. The carry forward from the 2009/2010 budget is £10,336. This leaves a total budget of £62,298 for the 2010/2011 budget.
- 1.7. A decision has been made in 2010/2011 that paper copies of funding applications will no longer appear as part of the agenda in an attempt to reduce volume of paper used. However, the application forms will be available on the Wiltshire Council web site and hard copies available upon request.
- 1.8. The 2010/2011 funding criteria and application forms are available on the council's website ([www.wiltshire.gov.uk/areaboards](http://www.wiltshire.gov.uk/areaboards)) or paper versions are available from the Community Area Manager.

<b>Background documents used in the preparation of this Report</b>	<ul style="list-style-type: none"><li>• Community Area Grant Application Pack 20010/11</li><li>• Wootton Bassett and Cricklade Community Area Plan</li></ul>
--	--



## **2. Main Considerations**

- 2.1. Councillors will need to be satisfied that grants awarded in the 2010/11 year are made to projects that can realistically proceed within a year of the award being made.
- 2.2. There will be 6 rounds of funding during 2010/11. The first is contained in this report the remaining will take place on;
  - 14<sup>th</sup> July 2010
  - 6<sup>th</sup> October 2010
  - 1<sup>st</sup> December 2010
  - 2<sup>nd</sup> February 2011
  - 23<sup>rd</sup> March 2011

## **3. Environmental & Community Implications**

Community Area Grants will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

## **4. Financial Implications**

- 4.1. Awards must fall within the Area Boards budget allocated to the Wootton Bassett and Cricklade Area Board.
- 4.2. If grants are awarded in line with officer recommendations Wootton Bassett and Cricklade Area Board will have a balance of £53,830

## **5. Legal Implications**

- 5.1. There are no specific legal implications related to this report.

## **6. HR Implications**

- 6.1. There are no specific HR implications related to this report.

## **7. Equality and Inclusion Implications**

- 7.1. Community Area Grants give all local community and voluntary groups, Town and Parish Councils an equal opportunity to receive funding towards community based projects and schemes.
- 7.2. Implications relating to individual grant applications are outlined within section 8 – ‘Officer Recommendations’.

## 8. Officer recommendations

Ref	Applicant	Project proposal	Funding requested
8.1	Cricklade Town Festival	Free annual community street fair – applying for money towards street entertainers for the free annual community street fair	£1,240 match funding

- 8.1.1. The Officer recommends the full Award is granted, conditional on the balance of the funding being in place.
- 8.1.2. The application meets the grant criteria 2010/11.
- 8.1.3. The application demonstrates a link to the Community Plan with regard to promoting tourism, enhancing the local economy and encouraging arts and cultural activities in the towns and parishes.
- 8.1.4. The application meets area board priorities; encouraging lifestyle changes, improving the local area through community events and increasing the number of people who feel safe in their community.
- 8.1.5. The group is a not for profit voluntary group who plan and run an annual event.
- 8.1.6. The project is a community summer event in the town. The aim is to bring people together on a themed fun day. The grant will provide matched funding for the street entertainers Mr Whippy & Old Time Swimmers. Both acts relate to the theme Cricklade by the Sea with participative, visual street performances and they perform throughout the day.
- 8.1.7. All members of the community will be able to enjoy the event, with local schools taking an active part in the development of resources for the day and themed projects during school term.
- 8.1.8. The project will not be able to include street entertainers should the Area Board decide not to fund the project

Ref	Applicant	Project proposal	Funding requested
8.2.	Wilts and Berks Canal Trust	Scalping to improve canal towpaths	£1,680 Match funded

- 8.2.1. The Officer recommends the full grant is awarded, conditional on the balance of the funding being in place

- 8.2.2. The application meets the grant criteria 2010/11
- 8.2.3. Developing the Canal through the area is one of the main priorities for the area as identified in the Community Plan.
- 8.2.4. The application meets locally agreed priorities and aims to increase the number of people involved in volunteering, improve young people and adults' participation in positive activities, encourage a healthy lifestyle and improve the local area and local biodiversity.
- 8.2.5. The group is a not for profit organisation whose aim is to restore and repair the canal towpaths
- 8.2.6. The project will purchase scalplings (limestone chippings and clay) and will allow volunteers to repair and maintain public accessibility to rights of way along Canal towpaths in the Board's area. The work will be undertaken by volunteers, there will be no other cost to Wiltshire Council and it will reduce pressure on its rights of way budget.
- 8.2.7. The Canal Trust works with volunteers from all sections of the community. There are opportunities to contribute in many aspects of the work. The aim of the project is to improve general access to and use of the canal towpath. This will help improve access to those less mobile or with prams and , where practicable, wheelchairs.
- 8.2.8. A decision not to fund this application is likely to result in a delay in the project proceeding whilst the applicant seeks other possible sources of funding.

Ref	Applicant	Project proposal	Funding requested
8.3.	Thames Pre School, Cricklade	Metal tool shed to secure house garden tools to maintain newly created garden area.	£555

- 8.3.1. It is recommended that the award of £555 is granted to provide a metal tool shed and base to secure and house tools.
- 8.3.2. Application meets grant criteria 2010/11.
- 8.3.3. The application demonstrates a link to the Community Plan, engaging with local people and working with them to deliver solutions, and, as part an ongoing project that cleared overgrown and disused areas, built and planted a new planting and wildlife area and helped to teach young people about their environment, this grant will enable the previous project to continue.
- 8.3.4. The application meets locally agreed priorities, increasing the number of people in regular volunteering, improving young people's participation in positive activities,

increasing the number of people who feel safe in the community, improving intergenerational activities and community events and increasing recycling and re-use of household waste and also fits with Ofsted recommendations, to provide outdoor learning spaces.

8.3.5. The applicant represents Cricklade Bloomers, a not for profit group who work together to clear grounds for multifunctional use.

8.3.6. The project builds on the work already undertaken by the group, gaining the lease for disused grounds, clearing it and planting a multi functional outdoor space for the community. The area has been cleared and tools bought and now a secure vandal proof metal shed and base to securely and safely house the equipment is requested

8.3.7. All ages and abilities are catered for within the project.

8.3.8. Should the Area Board make a decision not to fund the project, the project will not be able to go ahead and the tools bought will not remain accessible and yet safe to the group maintaining the area.

Ref	Applicant	Project proposal	Funding requested
8.4.	Lyneham Youth Club	Summer activity programme for young people.	£2,752 match funding

8.4.1. It is recommended that the full award is given. Councillors may wish to add a condition that funds are used for the Young People' activities and not the volunteers and the award will be conditional on the balance of the funding being in place.

8.4.2. The grant application meets the grant criteria 2010/11.

8.4.3. The application links to the Community Plan and lack of youth facilities in the area. Youth work activity is a high priority in the community area and has been expressed as an important issue by the Area Board & Parish Council, not only to assist with personal and social development of young people, but to also offer an alternative to antisocial behaviour generated through boredom.

8.4.4. The application meets area board priorities improving young people's involvement in positive activities

8.4.5. The Youth Club is a not for profit organisation run by volunteers.

8.4.6. Summer activity programme for young people 8- 16. The project, staffed entirely by volunteers, will involve the provision of a range of activities twice a week during the summer. In addition, two overnight residentials with outdoor activities are planned which will offer the young people exciting new challenges they would

otherwise not have the opportunity to participate in, within a different environment. All of the planned activities aim to offer the young people the chance to develop new skills, provide opportunities for teambuilding, increase confidence and self esteem, and will provide numerous opportunities for their personal and social development.

- 8.4.7. Due to the military presence in Lyneham, there is a disproportionately high number of young people in the village, and due to their geographical isolation they are unable to access youth work provision in other areas unless permitted to travel on buses alone or if a parent is available to drive them. In addition, traditionally there is a large influx of new military families over the summer period - offering these young people the chance to engage in enjoyable group activities with their peers will allow them to integrate and generate positive new friendships before they start a new school helping to alleviate the stress and anxiety this transition brings.
- 8.4.8. If the full amount was not granted, it would result in a reduction of the number of activities offered to the young people of Lyneham, thereby reducing the opportunities for personal & social development and planned recreational opportunities for this age group. In particular, it would be likely that the most beneficial activities - the residential & outdoor activity experiences - would have to be cancelled altogether due to the Youth Club being unable to meet the cost without financial support.

8.5.	Broad Town Village Show	All weather inflatable stage cover for music festival and use of bands	£2,241 match funded
------	-------------------------	--	---------------------

- 8.5.1. It is not recommended that the full grant is awarded; however, should the Area Board decide to award the full grant, a condition could be added to the offer that ensures other community groups have access to the cover, conditional on the balance of the funding being in place.
- 8.5.2. Some of the fundraising activities are to raise funds for the local community and charities. Therefore, the application does not meet condition (j) 'The council will not consider applications for fundraising activities where the core activity is to raise funds for a third party.' In all other aspects the grants criteria is met and can demonstrate a wide community benefit.
- 8.5.3. The application demonstrates a link to the Arts and Culture aspect of the Community Plan
- 8.5.4. The application meets locally agreed priorities by increasing the number of people involved in regular volunteering , improving young people's involvement in positive activities and improving the local area through community events.
- 8.5.5 The group is a community group who aim to run a successful show and bring villagers together, raising funds to give back into the local community.

- 8.5.5. The Broad Town Gig is a community music event held in a field in Broad Town. The purpose the stage cover is to make the event more weather proof and therefore make the event more sustainable.
- 8.5.6. The event attracts a wide range of 400-500 people from different income groups and ages with 75% adults and 25% children attending in the past.
- 8.5.7. Should the Area Board make a decision not to fund the project the ticket sales will be less reliable and the event will be dependent upon fair weather. In addition, other community groups will not benefit from the ability to use the cover for other community events.

<b>Appendices:</b>	Appendix 1: Grant application – Cricklade Town Festival Appendix 2: Grant application – Wilts and Berks Canal Trust Appendix 3: Grant application – Thames Pre School Appendix 4: Grant application – Lyneham Youth Club Appendix 5: Grant application – Broad Town Village Show
--------------------	--

No unpublished documents have been relied upon in the preparation of this report.

<b>Report Author</b>	Alison Sullivan, Community Area Manager Tel: 07917 721371 E-mail: <a href="mailto:alison.sullivan@wiltshire.gov.uk">alison.sullivan@wiltshire.gov.uk</a>
----------------------	--



# Performance Reward Grant Scheme

## Expression of Interest Form for Wootton Bassett & Cricklade Area Board

To be returned to: Karen Scott, Wootton Bassett & Cricklade Community Area  
 Manager, Area Boards Northern Locality Team, Wiltshire Council , Monkton Park,  
 Chippenham SN15 1 ER  
 Email: [karen.scott@wiltshire.gov.uk](mailto:karen.scott@wiltshire.gov.uk)

Organisation	Cricklade Town Council																																														
Form submitted by (contact for all queries)																																															
Name of initiative	High Street Car Park																																														
Brief Description of Initiative	Construction and enhancement of a new town centre car park. This will provide an additional 48 spaces. It will: <ol style="list-style-type: none"> <li>1. Address the deficit of parking spaces in the town (<i>identified as having the poorest parking provision of all market towns in Wiltshire</i>)</li> <li>2. Help to regenerate and realise the potential of the retail sector in the town</li> <li>3. Promote a burgeoning tourism industry</li> <li>4. Ease the traffic congestion caused by double-parking, paralysing the High Street</li> </ol>																																														
Please put a cross against the ambition(s) that this initiative will support	Building resilient communities	X																																													
	Improving affordable housing																																														
	Lives not services																																														
	Supporting economic growth	X																																													
	Safer communities	X																																													
	Protecting the environment	X																																													
	Action for Wiltshire – combating the recession	X																																													
Amount of funding sought	£50,000.00																																														
What will this money be spent on? (Please show split between capital and revenue. For capital expenditure guidance – see Appendix 1 in the Bid Pack)	<table style="width: 100%; border-collapse: collapse;"> <tr> <td colspan="3"><b>Capital Project</b></td> </tr> <tr> <td colspan="3"><b><u>Phase 1 (completed and funded by Cricklade Town Council)</u></b></td> </tr> <tr> <td>Cost of leasehold (125 years)</td> <td style="text-align: right;">20,000</td> <td></td> </tr> <tr> <td>Legal Fees</td> <td style="text-align: right;">7,480</td> <td></td> </tr> <tr> <td>Signage</td> <td style="text-align: right;">71</td> <td></td> </tr> <tr> <td>Clearance of site</td> <td style="text-align: right;">3,500</td> <td></td> </tr> <tr> <td>Surveys (topographical, design, landscaping, drainage)</td> <td style="text-align: right;">7,765</td> <td></td> </tr> <tr> <td></td> <td style="text-align: right;"><b>£38,816</b></td> <td></td> </tr> <tr> <td colspan="3"><b><u>Phase 2 - Construction of Car Park</u></b></td> </tr> <tr> <td>Cricklade Town Council (ring fenced/earmarked reserves)</td> <td style="text-align: right;">23,000</td> <td></td> </tr> <tr> <td>Performance Reward Grant</td> <td style="text-align: right;">50,000</td> <td></td> </tr> <tr> <td>Other sources (e.g. Public Works Loan, other funding streams)</td> <td style="text-align: right;">77,000</td> <td></td> </tr> <tr> <td>Total <i>estimated</i> cost of project (awaiting detailed costings)</td> <td style="text-align: right;"><b>£150,000</b></td> <td></td> </tr> <tr> <td colspan="3"><i>Total Phase 1 and 2 project costs £188,816</i></td> </tr> <tr> <td colspan="3"><i>Total Town Council commitment £61,816</i></td> </tr> </table>		<b>Capital Project</b>			<b><u>Phase 1 (completed and funded by Cricklade Town Council)</u></b>			Cost of leasehold (125 years)	20,000		Legal Fees	7,480		Signage	71		Clearance of site	3,500		Surveys (topographical, design, landscaping, drainage)	7,765			<b>£38,816</b>		<b><u>Phase 2 - Construction of Car Park</u></b>			Cricklade Town Council (ring fenced/earmarked reserves)	23,000		Performance Reward Grant	50,000		Other sources (e.g. Public Works Loan, other funding streams)	77,000		Total <i>estimated</i> cost of project (awaiting detailed costings)	<b>£150,000</b>		<i>Total Phase 1 and 2 project costs £188,816</i>			<i>Total Town Council commitment £61,816</i>		
<b>Capital Project</b>																																															
<b><u>Phase 1 (completed and funded by Cricklade Town Council)</u></b>																																															
Cost of leasehold (125 years)	20,000																																														
Legal Fees	7,480																																														
Signage	71																																														
Clearance of site	3,500																																														
Surveys (topographical, design, landscaping, drainage)	7,765																																														
	<b>£38,816</b>																																														
<b><u>Phase 2 - Construction of Car Park</u></b>																																															
Cricklade Town Council (ring fenced/earmarked reserves)	23,000																																														
Performance Reward Grant	50,000																																														
Other sources (e.g. Public Works Loan, other funding streams)	77,000																																														
Total <i>estimated</i> cost of project (awaiting detailed costings)	<b>£150,000</b>																																														
<i>Total Phase 1 and 2 project costs £188,816</i>																																															
<i>Total Town Council commitment £61,816</i>																																															

	<p><b>Building Resilient Communities</b> Community involvement underpins this project. The car park has been identified by local people and the business community as a priority for the town that will benefit all socio-economic groups and recognised as the most significant development since the building of the bypass in 1974.</p> <p><b>Supporting economic growth</b> The initiative supports the drive to better understand how towns and villages can become vibrant economies. Tourism has an increasing role in the economic life and development of the town. Cricklade is a Saxon town steeped in history, boasting 112 listed buildings, has been judged as Best Small Town in the UK in the RHS Britain in Bloom competition, has areas of natural beauty (North Meadow Fritillaries (an SSSI), Blakehill Nature Reserve), is in close proximity to the Cotswold Water Park and the Swindon &amp; Cricklade Railway) – all attracting an increasing number of visitors (the Fritillaries attract in excess of 9,500 visitors each year).</p> <p>Cricklade, a market town, would be used more as a destination for local services by surrounding villages (for dentists, opticians, the library, leisure centre, shopping).</p> <p>This project also meets aims to support Wiltshire businesses during the economic downturn in speeding up this delayed development project.</p> <p><b>Safer communities</b> The site is adjacent to a doctor's surgery which has been subjected to anti social behaviour together with vandalism at the public toilets (now closed at 6pm to alleviate the problem). An enhanced car park would provide an improved street scene and reduce crime and anti-social behaviour (the project will include CCTV). Road safety would be improved with a reduction in potential danger to pedestrians caused by illegal parking in the High Street.</p> <p><b>Protecting the Environment</b> There would be a lessening of journeys to other towns for (e.g. Cirencester, Swindon) thereby reducing the carbon footprint. The design incorporates environmentally friendly measures – the provision of cycle racks, proposals for recycling banks and energy efficient lighting.</p> <p><b>Combating the recession</b> This initiative works towards supporting Wiltshire's businesses and economy in a sustainable way encouraging the local business community (SMEs) to grow and it will increase the town's potential as an investment location.</p>
<p>What makes this initiative a local priority (e.g. evidence from research and local support)</p>	<p><b>Local Support</b> - This is a high local priority. First proposed 40 years ago, public consultation and community involvement has been at the heart of assessing demand. <i>(Delays were caused through difficulty in obtaining access to Town Council owned land. Recent and successful negotiations have resulted in a lease giving access together with rights over an existing private car park).</i> Community involvement has included public meetings and continued endorsement from the Cricklade Business Association. The Northern Community Area Plan 2005-2015 and its 2009 review also highlights this as priority need.</p> <p><b>Evidence</b> - Recognition of need is set out at para 4.3 of the Cricklade Conservation Area Statement. Mouchel Parkman's HGV Traffic Management Report also makes clear the need for additional off street parking to improve the flow and safety of High Street traffic. Development plans were drawn up by the District Council's Urban Designer. NWDC's Area 2 Committee also recognised the need for the</p>



	project and awarded it £10,000 from its Community Award Scheme (a sum not claimed due to problems in acquiring access to the land). Visit Wiltshire has commented that current car parking provision is insufficient and a new car park will be key to improving Cricklade's tourism industry.
How will you know you have been successful?	The success of the car park will be determined by user numbers through proper performance monitoring and the reduction of illegal High Street parking.
<ul style="list-style-type: none"> <li>How will you measure the impact? (may have more than one measure)</li> </ul>	<i>E.g. performance indicator, public perception survey, number of...</i> Working with the Business Association, an impact survey will be drawn together. User monitoring will include details in community use as well as visitor/tourist use.
<ul style="list-style-type: none"> <li>What is your improvement target (s), and when do you expect to achieve this/these?</li> </ul>	<i>In some cases improvement may be achieved in stages, so you may want to give more than one improvement target</i> <ol style="list-style-type: none"> <li>1. Reduced illegal parking in the High Street – 2011/12</li> <li>2. Reduction in traffic congestion – 2011/12</li> <li>3. Increased footfall in shops and tourist attractions – 2011/12-2012/13,</li> </ol>
<ul style="list-style-type: none"> <li>How will you ensure that the improvement continues after the end of the initiative?</li> </ul>	Rolling maintenance programme built into Town Council precept and budget
Who will benefit from this initiative?	The new car park will bring the total spaces in the town to approx. 80. It will be in the town centre and close to important amenities - shops, post office, library, doctors' surgeries, leisure activities, schools and churches. Beneficiaries will be <b>i)</b> Cricklade residents who currently drive to other retail centres in Swindon or Cirencester- <b>ii)</b> those living in surrounding villages (Latton, Marston Meysey, Ashton Keynes) who could shop in nearby Cricklade rather than driving further afield- <b>iii)</b> the elderly and infirm needing to park close to the High Street- <b>iv)</b> the disabled who would be provided with dedicated spaces- <b>v)</b> parents and children at the adjacent primary school- <b>vi)</b> cyclists who would be provided with cycle racks- <b>vii)</b> those using the adjacent doctors surgery (2 additional spaces)- <b>viii)</b> retailers would see increases in expenditure from local people and visitors- <b>ix)</b> other local businesses, particularly those in the burgeoning tourism industry, would be more attractive to investors and visitors.
Confirm no unfunded commitments from this initiative	There may be on-going commitments which will be funded from ongoing budgeting through the precept.
What are the key risks to success and how will these be managed?	Main risk to success of project is if funding is not secured. This will result in a delay to the project, continued parking and road safety problems in the High Street and a threat to sustainability of the local economy and tourism industry.
Who will manage the initiative	Cricklade Town Council - Planning, Conservation and Transport Committee – Car Park Working Party

Signed:

Dated:

Applicant:





# Performance Reward Grant Scheme

## APPLICATION FORM

To be returned to:

[wiltshirelaa@wiltshire.gov.uk](mailto:wiltshirelaa@wiltshire.gov.uk)

Area Board	Wootton Bassett & Cricklade	
Form submitted by (contact for all queries)	Gary Walker Cricklade Leisure Centre Stones Lane Cricklade Wiltshire SN6 6JW 01793 750808 <a href="mailto:Gary_walker_uk@yahoo.com">Gary_walker_uk@yahoo.com</a>	
Name of initiative	Gym Extension and Improvement	
Brief Description of Initiative	To extend and rejuvenate the Gym and equipment. Including a dedicated youth area that would be manned during the early evening and parts of the school holidays.	
Please put a cross against the ambition(s) that this initiative will support	Building resilient communities	X
	Improving affordable housing	
	Lives not services	X
	Supporting economic growth	
	Safer communities	X
	Protecting the environment	
	Action for Wiltshire – combating the recession	
Amount of funding sought	£150,000	
What will this money be spent on? (please show split between capital and revenue. For capital expenditure guidance – see Appendix 1 in the Bid Pack)	<u>Capital</u> £120,000 Gym Extension  <u>Revenue</u> £30,000 Equipping the new fitness gym	

<p>Please describe how your initiative will support the ambition(s) indicated above, and summarise the action that will be taken</p>	<p>See attached sheet</p>
<p>What makes this initiative a local priority (eg evidence from research and local support)</p>	<p>See attached sheet</p>
<p>How will you know you have been successful?</p>	<p>Increased Memberships New youth and junior members</p>
<ul style="list-style-type: none"> <li>• How will you measure the impact? (may have more than one measure)</li> </ul>	<p>Memberships increased by 15% 10% new youth and junior members</p>
<ul style="list-style-type: none"> <li>• What is your improvement target (s), and when do you expect to achieve this/these?</li> </ul>	<p>The improvement targets are listed above and will be reported after the initial 6 months and first year of use</p>
<ul style="list-style-type: none"> <li>• How will you ensure that the improvement continues after the end of the initiative?</li> </ul>	<p>The new facilities will be maintained to a high standard that ensures the safety and satisfaction of our customers at all times.</p> <p>To ensure improvement in the gym, we will offer youth sessions and further access to instructors in the larger gym. This will require another 25 hours of employment, ½ of which will be met by the current staffing and the remainder will be made up of casual staff. This extra cost will be met by the increase in membership</p>
<p>Who will benefit from this initiative?</p>	<p>The initiative will benefit everyone in the community and Wiltshire by offering a larger facility to all. The facility as a whole has over 70,000 visits per year, so the initiative would benefit all of these users.</p> <p>The inclusion of a youth gym offers access to the youth of Cricklade and surrounding areas. The youth gym would be one of the few facilities in Wiltshire that provides gym access to 13 – 18 years olds. We will provide opportunities for youth</p>

	organisations to utilise use of this gym.
Confirm no unfunded commitments from this initiative	1. I confirm that there will be no unfunded financial commitments arising from this initiative
What are the key risks to success and how will these be managed?	<p>Risk for the initiative are</p> <ul style="list-style-type: none"> <li>• that the costs for works could increase or overrun, causing increased shutdown and delayed opening</li> <li>• Down turn in the economy may mean less available income for parents to spend on children activities and fitness</li> <li>• Memberships do not increase leading to no increase in revenue to fund additional instructors or maintain the facility to a high standard</li> </ul>
Who will manage the initiative	<p>Gary Walker  General Manager  Cricklade Leisure Centre  Stones Lane  Cricklade  Wiltshire  SN6 6JW  01793 750808</p>

Signed:

Chairman of Area Board

Dated:



## WOOTTON BASSETT & CRICKLADE AREA BOARD

Date	Location	Area Board Agenda Items (including officer contact details)	Cabinet Member Attending	Other events happening (provisional)
14 July 2010	Lyneham Primary School, Preston Lane, Lyneham, Wiltshire, SN15 4QJ	<b>Community Items:</b> RAF Lyneham consultation outcomes. <b>Partner items:</b> Health Workshop Feedback <b>Corporate items:</b> Reducing Unnecessary Street Lighting In Wiltshire <b>Community Area Grants will be considered.</b>	Cllr Fleur de Rhé-Philippe  (Finance, Performance and Risk)	Review of Special Education Needs Provision – Outcomes  Review of Children’s Centres - Outcomes  LTP Scheme Funding Allocation  Parking Strategy Consultation  Waste Collection Consultation
6 October 2010	Venue to be confirmed	<b>Community Items:</b> <b>Partner items:</b> <b>Corporate items:</b> <b>Community Area Grants will be considered.</b>	Cllr Jane Scott  (Leader)	Leisure Facilities Review  Flooding Consultation - Outcomes  2011 Councillor Census  Waste Site Consultation

Community area manager: Alison Sullivan ([alison.sullivan@wiltshire.gov.uk](mailto:alison.sullivan@wiltshire.gov.uk))  
 Democratic services officer: Julia Densham ([julia.densham@wiltshire.gov.uk](mailto:julia.densham@wiltshire.gov.uk))  
 Service director: Laurie Bell ([laurie.bell@wiltshire.gov.uk](mailto:laurie.bell@wiltshire.gov.uk))

